



750 Ball Avenue NE
Grand Rapids, MI 49503
616-458-7210
www.bazenelectric.com

APPLICATION FOR EMPLOYMENT

Please print this application and fill it out in its entirety. Resumes are welcome as an addition to this application, but will not be accepted in place of the application. Applicants should personally bring the completed application to our office and hand it to the front desk personnel.

Bazen Electric Company is an Equal Opportunity Employer. We base our hiring decisions on a variety of factors, including skills and ability to perform the duties of the job for which you are applying. We do not discriminate on the basis of race, color, religion, sex, age, union affiliation, national origin, disability or any other status protected by law.

PERSONAL INFORMATION

Name: _____
(First) (MI) (Last)

Address: _____

Date of Birth: _____ Social Security Number: _____

Phone Number: _____

Email: _____

Preferred method of contact:
Phone Email

DESIRED POSITION

Position applying for: _____

Salary requirements: _____

How did you hear about this position? _____

List anyone you know who currently works for us.



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EMPLOYMENT HISTORY (use additional sheets as necessary)

Company Name	From	To	Position	Reason for Leaving

If currently employed, may we contact your current employer? Yes No

If yes, please provide name and contact information: _____

Have you ever been fired from a job? Yes No

If Yes, please explain: _____

Please list any skills, qualifications, or experiences you have that would be a good fit for the position for which you are applying.

Are you authorized to work in the United States? Yes No

If hired, when can you start? _____



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EDUCATION

School	No. of Years Attended	Name of School and City/State	Course	Did you Graduate?
HIGH				
COLLEGE				
OTHER				

ARMED FORCES

Are you a member of the U.S. Armed Forces? Yes No

Branch of Service: _____

From (date) _____ to _____

Are you still active? Yes No Were you Honorably Discharged? Yes No

GENERAL

Have you ever been convicted of a crime (including a guilty or no contest plea)? Yes No

If yes, please explain when, where, and the nature of the offense: _____

Are there any felony charges pending against you now? Yes No

If yes, describe: _____



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APPLICANT'S CERTIFICATION AND AGREEMENT

Certification and Truthfulness

I certify that all statements on this Application for Employment are complete and true to the best of my knowledge, and if found to be false, will be sufficient reason for not being employed, or if employed, may result in my dismissal.

Reference Checks

I understand that I may be requested to provide professional/business references, and that those references may be contacted regarding any present or previous employment history.

Employment at Will

If I am hired, I agree to abide by the rules and policies of Bazen Electric Company, including any changes made from time to time, and agree that my employment and compensation can be determined without or without cause, and with or without notice, at any time, at the option of either the Company or myself.

Criminal Records Check

I authorize Bazen Electric Company to perform a criminal background check. I agree to provide the appropriate authorization, if necessary, to obtain such information.

Driving Record Check (for positions requiring daily jobsite travel or work vehicle use only)

I agree to authorize Bazen Electric Company to inquire into, and obtain documents related to, any driving record from every state in which I have held a motor vehicle operator's license or permit.

Physical Exam and Drug Testing

I agree to a physical exam and drug test following a conditional job offer. I understand that decisions concerning my employment may be made as a result of these tests.

I have read, understand and agree to all statements above, and I voluntarily acknowledge that with my signature below.

Applicant Signature

Date